

St. Francis Borgia Pastoral Council Minutes
January 2, 2024 – Tuesday 6:30pm
Parish Office-Conference Room

Pastoral Council Elected Members Present:

Bob Shimp, Chris Frommell, Jennie Mulcahy, Beth Anderson, Ben Kessler, Christina Garni, David Krier, Tim Briscoe, Olivia Rapavi

Trustees: Joe Carlson and Joe Schirger

Clergy: Pastor: Father Patrick Burns, Associate Pastor: Father Matthew Ferch

Guest: Erika LaPean

Meeting began at 6:35 pm with Opening Prayer led by Bob Shimp

I. Welcome Beth Anderson

II. Communications Committee Update Report by Erika LaPean

- Focus- streamline Parish Brand/Image
 - Rolled out new website- still have items to implement
 - Finalizing Phase II of Website updates
 - Live digital calendars- one for Parish Events and one for Liturgical Events
 - Adding small groups and organizations to website
 - Storytelling is focus so those viewing site feel welcome and can easily gain knowledge of events and programs offered
- New Entrance Signs for North Church
- Working with CF to have template in Constant Contact for communication so all messaging looks similar
- Need to all use updated letterhead
- Volunteer Opportunities
 - Increase awareness of volunteer opportunities available
 - Have contact information- Parish office?
 - Ivolunteer page for those interested to sign up (like signup genius)
 - Can pilot this page with Human Concerns Committee and Donut sign ups (Jennie and Bob)

Erika voiced concern that work/training has been completed but asked if responsibility for follow through has been assigned to a specific job role in Parish office. She stressed this is important because can do work and set up but only as good as those who use it and are able to train others, especially if staff/volunteer turnover.

- Invite members and those in community back to Mass
- Highlight good news in parish with storytelling- this correlates to Stewardship
- Recommends using social media to help spread messages
 - Job role of parish staff member
 - Fr Patrick, Leif, Bethany, and Erika to meet to discuss further
- Thank you notes in timely manner, personal phone calls, letters are all vital

III. Approval of December 2023 Minutes

No corrections were needed. Christina Garni motioned to approve the minutes and Olivia Rapavi seconded the motion. December minutes are approved.

IV. Pastor Report

Catholic Stewardship Appeal:

- SFB has done well in past
- Archbishop ListECKi asked all Pastors to take further steps this year
- Announcements 4x/year- personal witness will be one of these announcements
- In pew invitations to participate
- Goal is based on overall Parish giving
- If goal not met, parish assessment increases
- Video will be shown in February

Capital Campaign:

- North Plaza electricity and lighting still to be completed. Concrete finished, did not stamp.
- South Church plan: tile flooring cannot be supported so will have wood floor.
- Adoration will move to the North Church and be reposed for liturgy

Reach More:

- New training group is actively meeting
- Creating more structure for guidance after training is completed
- Upcoming "reunion" planned by Stacy and Carla for those that have completed training

Music Update:

- Few current applicants
- Temporary help continues to do a wonderful job

Christmas Mass Attendance

Mass attendance was slightly increased from last year

V. Associate Pastor Report:

- Budgeting will begin this month
- CF running smoothly- will begin to implement use of Constant Contact
- Administrative Assistant opening to support Brian in youth ministry
- Adult Formation program during Lent: Jesus and the Jewish Roots of the Eucharist by Brant Pitre
- Catie is coordinating the Fr John Hardon, S.J. Basic Catholic Catechism Course led by Joe Schirger. It is a home study with 16 monthly meetings. All are welcome to participate.

VI. Stewardship Council Update:

- Giving is trending in a positive direction
- Pledging participation is up 17% from last year at this same time
- New families have pledged

VII. OKR Committee Updates:

Discussion moved to February due to time constraints

VIII. Upcoming Events for PC Members Calendars:

Please consider attending the following events

- Knights sponsoring Shroud of Turin Exhibit possibly in February
- Planned Giving presentation February 1, 2024
- Clergy Dinner April 16, 2024
- SFB School Auction April 27, 2024 (will have PC table for those interested)

Please be prepared to give committee updates at January meeting

Meeting adjourned at 8:12pm with closing prayer led by Fr Matthew

Next meeting is **February 6, 2024, at 6:30pm**